



Manager of Accounting
Full-time, Permanent
Woodstock, ON

About Us

At Execulink Telecom, the largest locally owned independent telecom company in Southwestern Ontario, our only goal is to enhance your lifestyle at home, work and play. As we grow rapidly, we have an unwavering commitment to continue to build a positive team, with a friendly, family spirited approach. The selection of exceptional talent is important to us! When you join Execulink, you're joining a team that's focused on not only providing an AWESOME experience to our customers, but to our employees as well. We live and breathe our Mission, Vision and Values, and are searching for individuals who are excited to contribute and do the same!

Execulink is searching for an experienced and passionate Manager of Accounting to join our Finance team!

This role is responsible for overseeing the day-to-day activities of the Accounting team, aligning department goals with business objectives, contributing to the optimization of processes and identifying opportunities. In this position, you will develop respectful and trusting relationships to become a valued member of the leadership management team and will report directly to the CFO.

What You'll do

You're likely to spend your time:

25% - Leadership Activities such as:

- Provide leadership and guidance for a team of 3 accounting professionals who are focused on accounts payable, payroll, purchasing and month end.
 - Provide training, coaching, and mentoring
 - Complete performance reviews and improvement plans

25% - Financial reporting activities such as:

- Accurately deliver the monthly and yearly financial reporting package with the support of your Accounting team. Analyze financial data and financial statements for accuracy and ensuring that variances are explained.

15% - Continuous Improvement activities such as:

- Encourage your team to identify process improvements and work with the CFO to review process changes and standardizations
- Identify cost savings opportunities and provide support to vendor negotiations

15% - Leadership Team support activities such as:

- Supporting other department managers with reporting, aligning costs with company goals
- Providing progress reports regularly

10% - Meetings & Communication:

- Participate in management meetings and other activities
- Communicate information appropriately from various meetings to your team

10% - Professional Development activities:

- Stay informed and up to date on key trends and information
- Professional development in the Telcom industry
- Participate in webinars, seminars, courses, etc. to maintain your skills and develop new skills

What you bring:

- A post-secondary degree or diploma in Accounting, Business Admin or related field
- 5+ years of experience in accounting, full-cycle accounting is an asset
- Excellent leadership and communication skills
- Demonstrated ability to think critically and solve complex problems
- Motivated by deadlines and multiple projects
- Sage300, DocLink, SEI and advanced proficiency in Excel an asset
- *Execulink requires successful candidates to provide proof of COVID-19 vaccinations as approved for use by Health Canada*

What's in it for you?

- Work where you're safe, your contributions are valued, and you become part of that family – not just a number
- We have awesome employee benefits such as Dental & Medical Benefits, Company RRSP Match Program, Health & Wellness Program, Career Development & Scholarships, Employee Discount Plan, Interest-Free Loans to name a few!
- Challenge yourself in a capital intensive, recurring revenue industry with a team that uses sophisticated processes and systems to effectively and efficiently deliver timely financial results

Love what you see so far? Here's how to apply:

- Submit your cover letter and resume in confidence to work@execulinktelecom.ca
- In your cover letter, tell us why you think you would excel as a member of our **leadership** team!

Not the right fit this time? Follow us on our social media pages!



We appreciate all interested applicants, however only those qualified will be contacted.

Execulink Telecom is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.