



Chief Financial Officer
Execulink Telecom – Woodstock, ON
Full-time, Permanent

At Execulink, our Mission is to connect you to everything that matters with the affordable and awesome experience you deserve. When customers contact Execulink for support, our greeting is “How can we make your day awesome?” And we mean it!

Reporting to and partnering with the Chief Executive Officer (CEO), the Chief Financial Officer (CFO) plays a critical role in this awesome experience by developing and implementing the financial strategy of Execulink Telecom. The CFO works with senior management and performs financial analysis, and creates models to evaluate financial performance to project future business results. By determining financial policies, regulations, and procedures to ensure compliance, and by overseeing preparation and management of budgets, the CFO is responsible for overseeing all fiscal and fiduciary responsibilities for the organization.

As a member of the senior leadership team, and in conjunction with the Board of Directors and the Finance, Audit, and Investment Committees of the Board, the CFO is an advisor to the management team, evaluating and assisting them with their financial plans and economic modeling.

Position Details:

- Create, coordinate, analyze and evaluate the financial programs and supporting information systems of the company to include budgeting, tax planning, and conservation of assets.
- Approve and coordinate changes and improvements in automated financial and management information systems for the company.
- Lead financial planning and policy development within a geographic region under the direction of the CEO. Monitor regional company accounts, credit, insurance, taxes, and accounting.
- Ensure compliance with budgetary reporting requirements.
- Oversee the approval and processing of revenue, expenditure, and position control documents, department budgets, mass salary updates, ledger, and account maintenance and data entry.
- Coordinate the preparation of financial statements, financial reports, special analyses, and information reports with a focus on communicating standard and critical information to the CEO in a timely manner
- In partnership with the CEO and Accounting Manager, develop and implement finance, accounting, billing, and auditing procedures.
- Establish and maintain appropriate internal control safeguards.
- Interact with other managers to provide consultative support to planning initiatives through financial and management information analyses, reports, and recommendations.

- Ensure records systems are maintained in accordance with generally accepted auditing standards.
- Develop and direct the implementation of strategic business and/or operational plans, projects, programs, and systems.
- Analyze cash flow, cost controls, and expenses to guide business leaders. Analyze financial statements to pinpoint potential weak areas.
- Establish and implement short- and long-range departmental goals, objectives, policies, and operating procedures.
- Assess organizational performance against both the annual budget and Execulink's long-term strategy. Oversee long-term budgetary planning and costs management in alignment with Execulink's strategic plan.
- Develop tools and systems to provide critical financial and operational information to the CEO and make actionable recommendations on both strategy and operations.
- Engage the Board's finance, audit, and investment committees around issues, trends, and changes in the operating model(s) and operational delivery.
- Assist in establishing yearly objectives and meeting agendas, and selecting and engaging outside consultants (auditors, investment advisors).
- Partner with Network and Service Operations teams to procure specialized finance IT systems that meet the needs of the organization.
- Manage cash flow and forecasting. Develop a reliable cash flow projection process and reporting mechanism that includes minimum cash threshold to meet operating needs.
- Optimize the handling of banking relationships and initiate appropriate strategies to enhance cash positions.
- Oversee budgeting and the implementation of budgets so as to monitor progress and present financial metrics both internally and externally.
- Recruit, train, supervise, and evaluate department staff.
- Performs other responsibilities as necessary.

What We Offer

- Full benefits package including medical, dental, vision, retirement savings, health & wellness program, employee discount plan, tuition reimbursement program & interest free computer loans!
- A rewarding, challenging, and fun place to work, and all of the benefits that go along with it

What You Offer

- University Degree in Finance or Accounting.
- Ten (10) years of demonstrated success in a senior-level finance or accounting position, managing accounting systems, budgets, internal controls, business planning and asset management.
- CPA designation is required. MBA or Master's degree in Finance or Accounting considered an asset.

- Demonstrated results with strategic planning and execution, contracting, negotiating, and change management.
- Demonstrated knowledge of finance, accounting, budgeting, and cost control principles including Generally Accepted Accounting Principles, automated financial and accounting reporting systems, best practices in internal controls, federal and provincial financial regulations.
- Proven ability to analyze financial data and prepare financial reports, statements, and projections.
- Strong ability to motivate teams to produce quality materials within tight timeframes and simultaneously manage several projects. A well-defined sense of diplomacy, including solid negotiation, conflict resolution, and people management skills.
- Advanced proficiency with accounting software and spreadsheet programs and applications.
- Effective attention to detail and a high degree of accuracy.
- High level of integrity, confidentiality, and accountability.
- Sound analytical thinking, planning, prioritization, and execution skills.
- Ability to respond appropriately in pressure situations with a calm and steady demeanor.
- Able to effectively communicate both verbally and in writing.
- Able to build and maintain lasting relationships with other departments, key business partners, and government agencies.
- High level of proficiency with Microsoft Office productivity suite.
- Valid Class G Driver's Licence and access to reliable transportation.

How to Apply

- Submit your cover letter and resume to natalia.daponte@execulinktelecom.ca

At Execulink Telecom, the largest locally owned independent telecom company in Southwestern Ontario, our only goal is to enhance your lifestyle at home, work and play. As we grow rapidly, we have an unwavering commitment to continue to build a positive team, with a friendly, family spirited approach. The selection of exceptional talent is important to us!

When you join Execulink, you're joining a team that's focused on not only providing an AWESOME experience to our customers, but to our employees as well. We live and breathe our Vision, Mission and Values, and are searching for individuals who are excited to contribute and do the same.

Execulink Telecom is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation